

ITMC Meeting

- December 28, 2000 -

1. Welcome and Introductions – Leon Schwartz welcomed everyone in attendance and asked them to introduce themselves.
2. ICN Update – Mike Bacino reported that the FCC did rule in favor of the ICN being a Common Carrier. They will assess the impact of the ruling.
3. ITD Update – Russ Rozinek reported that the Iowa Access Website would be moving on the weekend of January 5th and 6th, 2001.

Security Update – Kip Peters gave a brief update on security. He wanted everyone to be aware that there are still openings for the Security Training, if anyone in your organization is interested. There is a completed pamphlet for users, and he is working on the Enterprise Security Policy and asks that any issues or concerns are brought to him immediately. The website will be updated shortly and the Vulnerability Assessment Team will be scheduling appointments soon. Kip is also working on Guidelines for Web Development. Please let him know of any requirements you may have.

4. Internet Publishing – Dan Combs announced that there is a push to look at web development projects from a variety of perspectives. They are looking into development of “How to Rules” for web development and he would like any input you may have. He would like to create a mechanism for comment. Dan distributed a copy of SF 2395, which created ITD. This specific section describes the responsibility to maintain mandated reports in electronic format. Following are the specific sections;

Senate File 2395- A bill for an act relating to the creation of an information technology department and making related changes and providing an effective date. Effective 4-25-00.

Sec. 16. NEW SECTION. 304.13A ELECTRONIC RECORDS.

1. An agency required to compile and maintain a report, on and after July 1, 2001, shall maintain such report in an electronic form, giving consideration to the standards for electronic records recommended by the information technology department. Such agency, by itself, or with the assistance of the information technology department, shall also make the report accessible to the public through the internet as provided in subsection 2 and through other electronic means.

2. A copy of all required agency reports shall be located at an internet site maintained by the information technology department in consultation with the state librarian, and all required reports shall be placed on electronic media. The state librarian shall provide for the distribution of such copies to a public library in this state requesting such copy. For purposes of this section, "public library" means a city library, a regional library as provided in chapter 256, or a county library as provided in chapter 336.

3. It is the intent of the general assembly that this section be interpreted to reduce, to the greatest extent possible, printed copies of agency reports while protecting the public's right to have access to such reports. It is the intent of the general assembly that the distribution of a printed mandatory report be used only when it is the most efficient and cost-effective method for providing public access to such report. It is the intent of the general assembly that agency reports subject to this section be made available, to the greatest extent possible, to the public by electronic means.

4. The commission, in consultation with the information technology department, shall make recommendations to the governor and the general assembly for the continued reduction of printed reports throughout state government in a manner that protects the public's right to access such reports.

Matt Behrens of ITD also gave a short presentation on Internet Publishing software (Front Page), he demonstrated its user friendly drag and drop format.

5. Email Naming Standards – Jeff Vargason and Terri Nelson, representing the Network Administrators Group (NAG), presented information concerning the Email Naming Standard. In summary, the NAG group believes the flattened email mailing standard will cause considerable increased confusion and be less responsive than the current email naming for citizen and customer needs. It was agreed that a Task Force of NAG members from several agencies and ITD would research the issue and bring implementation issues and recommendations back to the ITMC. See December attachments for more information.
6. Other Issues – Stan Kuhn gave a brief update on the PC Contracting issues, and indicated that they are moving towards WSCA.